



CITY OF HAYWARD
AGENDA REPORT

AGENDA DATE 11/09/99
AGENDA ITEM 5
WORK SESSION ITEM

TO: Mayor and City Council
FROM: City Clerk
SUBJECT: Resignation of Ruth N. Friton from the Citizens Advisory Commission

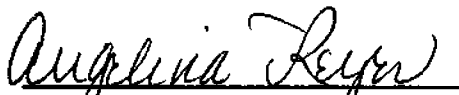
RECOMMENDATION:

It is recommended that Council accept the resignation of Ruth N. Friton from the Citizens Advisory Commission.


BACKGROUND:

Ruth N. Friton was appointed to the Citizens Advisory Commission on July 9, 1996. She was reappointed on July 1, 1997 for a term expiring on June 30, 2001. Attached is Ms. Friton's letter of resignation.

Prepared by:


Angelina Reyes, City Clerk

Approved by:


Jesús Armas, City Manager

attachment

October 29, 1999

Angelina Reyes
City Clerk
City of Hayward
777 'B' Street
Hayward, CA 94541

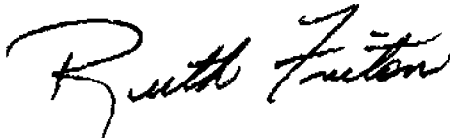
Dear Angelina:

Due to medical problems within my family and the need to be out of town whenever necessary I feel that I must resign from the Citizens Advisory Commission.

Unfortunately all of my family live out-of-state.

I have enjoyed working with the Commission and in the future look forward to once again being able to become involved.

Sincerely,

A handwritten signature in cursive script that reads "Ruth Friton". The signature is written in dark ink and is positioned above the printed name.

Ruth Friton

DRAFT

HAYWARD CITY COUNCIL

RESOLUTION NO. _____

Introduced by Council Member _____

**RESOLUTION ACCEPTING WRITTEN RESIGNATION OF
RUTH N. FRITON AS A MEMBER OF THE CITIZENS
ADVISORY COMMISSION OF THE CITY OF HAYWARD**

WHEREAS, Ruth N. Friton has submitted in writing her resignation as a member of the Citizens Advisory Commission of the City of Hayward, dated October 29, 1999.

NOW, THEREFORE, BE IT RESOLVED by the City Council of the City of Hayward that the Council hereby accepts the resignation, and commends Ruth N. Friton for her civic service to the City.

IN COUNCIL, HAYWARD, CALIFORNIA _____, 1999

ADOPTED BY THE FOLLOWING VOTE:

AYES:

NOES:

ABSTAIN:

ABSENT:

ATTEST: _____
City Clerk of the City of Hayward

APPROVED AS TO FORM:

City Attorney of the City of Hayward